

RIVERTON POINTE MEN'S GOLF ASSOCIATION BYLAWS

PURPOSE

The purpose of the Riverton Pointe Men's Golf Association ("RPMGA" or "the Association") is to promote the game of golf and foster camaraderie, sportsmanship, adherence to the rules of golf, and etiquette among members. The Association will provide a golfing environment that offers friendly competition, stimulating events, and enjoyment for all members regardless of their skills, handicap, or interest.

MEMBERSHIP

- A. Membership in the RPMGA is open to all male golf members of the Riverton Pointe Country Club.
- B. All members will have full voting rights, can be officers in the Association and have no restrictions in participating in any Association sponsored event provided they are members in good standing, except as provided below in the "TOURNAMENTS AND EVENTS" section of these bylaws.
- C. All Association members must have and maintain a "member in good standing" status with the Riverton Pointe Country Club, Riverton Pointe POA, and the Association to be considered an active member.
- D. Members in good standing are members whose dues and other fees, if any, are current.

DUES AND MEETINGS

- A. An Annual Meeting shall be held in January of each year. At this meeting the Captain, Vice-Captain, and Treasurer will report on the "State of the Association". Business to be conducted includes election of Officers for the year, approval of dues for the fiscal year, and other matters as brought forth by the membership.
- B. The fiscal year will start on January 1 and end on December 31.
- C. Dues approved at the Annual Meeting are due at the end of the first month of the new fiscal year. Members joining through June 30 will pay dues for the full year. Members joining between July 1st and October 30th will pay 60% of the current annual dues. Members joining in November or December will pay the current full year dues which includes membership for the following year.
- D. With Executive Board approval, the Captain may call for a Special Meeting of the members at any time during the year to address items of significant importance to the Association.
- E. Twenty-five percent (25%) of the total Association membership will constitute a quorum and any meeting will be considered official if a quorum is present.
- F. Any matters voted on at meetings must have a simple majority to be approved. Ties are considered a non-approval.

OFFICERS AND RESPONSIBILITIES

- A. The Executive Board of the Association will consist of the following Officers, all duly elected or appointed in accordance with the "Elections and Terms of Office" section of these bylaws:
 - 1. Captain
 - 2. Vice-Captain
 - 3. Secretary/Treasurer
 - 4. Member-At-Large (two positions)
 - 5. Handicap Chairman
 - B. The duties of the Officers are:
 - 1. Captain: The Captain will serve as Chairman of the Executive Board. He will schedule and conduct regular Board meetings. He must lead the Association in meeting its duties and members' expectations. He will be the focal point within the Association for dealing with outside organizations.
 - 2. Vice-Captain: The Vice-Captain will assist the Captain as needed and perform the duties of the Captain in his absence or if the Captain is unable to complete his term.
 - 3. Secretary/Treasurer: The Secretary/Treasurer will keep minutes of all meetings. He will manage the collection and disbursement of all monies and keep accurate financial and membership records. He will review the Association's finances at Board Meetings and review and report them at the Annual Meeting.
 - 4. Member-At-Large: A Member-At-Large will attend all Executive Board Meetings and serve as liaison between the membership and the Executive Board.
 - 5. Handicap Chairman: The Handicap Chairman is responsible for advising the Executive Board regarding any handicap issues that may arise within the Association during the year and serves as a liaison between the Board and the Club's Handicap Committee.
- All Officers shall keep good records and pass them on to successor Officers.

ELECTIONS OF OFFICERS

- A. The terms of the Executive Officers will be as follows:
 - 1. Captain – 1 year
 - 2. Vice-Captain – 2years. One as Vice-Captain and the 2nd as Captain
 - 3. Secretary/Treasurer – 1 year
 - 4. Member-At-Large – 1 year
 - 5. Handicap Chairman – 1 year (appointed by the board)
- B. The election process shall be as follows:
 - 1. Not less than 90 days prior to the Annual Meeting, the Executive Board will solicit members who are in good standing and are interested in serving as an Officer of the Association.
 - 2. Once completed, the Executive Board will prepare a ballot.
 - 3. Ballots will be distributed to the members at the Annual Meeting. If a member knows in advance that he will not be able to attend the Annual Meeting, he may advise the Captain and receive an absentee ballot. Absentee ballots will be counted as part of the Annual Meeting election process.

4. Members in attendance at the meeting will complete their ballot at the Meeting and hand them to an Executive Board representative.
 5. The Secretary/Treasurer or his designee will tally the results and announce the newly elected Officers before the Meeting is adjourned. In the event of a tie, a second vote will be taken.
 6. The new Officers will take office immediately following the Annual Meeting.
- C. Continuity Plan:
1. The Vice-Captain is elected for a 2-year term. The 1st year, he will be the Vice-Captain. In his 2nd year on the Board, he will serve as Captain thus providing continuity.
 2. If the Vice-Captain can't perform the duties of the Captain in the absence of the Captain, a special election will be held to elect a new Captain who will finish the term.
 3. If the Secretary/Treasurer or a Member-At-Large cannot perform their duties, the Executive Board will appoint a member in good standing to perform those duties until the end of the calendar year.
- D. Term Limits: By design, there will be a new Captain each year. Other than that, there are no limits on the number of times prior officers can hold any position providing they are elected in accordance with the "ELECTIONS AND TERMS OF OFFICE" of these bylaws.

FINANCIAL ACCOUNTABILITY AND CONTROLS

- A. The Vice-Captain and a member in good standing selected by the Executive Board will act as auditor. They will conduct an annual review of the books and financial records and present the findings at the Board meeting prior to the Annual Meeting. The Secretary/Treasurer shall give a report at each Executive Board meeting and to the general membership at the Annual Meeting. The monthly bank statement will be distributed at the Board meeting for review with the monthly Secretary/Treasurer's report.
- B. Dues shall be paid to The Riverton Pointe Men's Golf Association. A bank account for the Association will be set-up and managed by the Secretary/Treasurer. Checks drawn on the Association account shall have two signatures of Executive Board members (Captain, Vice-Captain, or Secretary/Treasurer).

TOURNAMENTS AND EVENTS

- A. The Association will establish and schedule golfing events for Association members that offer a wide variety of formats and games. The Association Executive Board and the Pro Shop will determine which events will be designated as RPMGA events and which will be designated as Club events. Such determination will establish eligibility for that event.
- B. Members in good standing with an established handicap may play in Association events providing there is an opening in an event and they sign-up prior to the cut-off time for that event. New members without an established handicap may play using a temporary handicap assigned by the Pro Shop.
- C. Members may invite guests to play some events as established by the Pro Shop, providing they have a current and verifiable USGA handicap and pay appropriate fees.

MEMBERSHIP LIST

The membership list is maintained by the Secretary/Treasurer. Members of the Association may not use the membership list for private solicitations or promotions, nor may they give this information to others to do so.

AMENDMENT TO THE BYLAWS

Any member of the Association may propose an amendment to these Bylaws. It should be submitted to the Captain in Writing. The Captain will submit the proposal to the Executive Board. If the Executive Board rejects the amendment, he will notify the member who proposed it in writing that it had been rejected and the reason why. If accepted by the Executive Board, the amendment will be submitted to the Association membership who shall have 30 days to reject it by a simple majority submitting in writing their rejection of it. Absent a rejection, the amendment will be accepted and included herein.

ROBERTS RULES OF ORDER

Roberts Rules of Order will be the parliamentary authority of the Association in all matters not specifically governed by these Bylaws.

REMOVAL OF MEMBERS

Members that are not in compliance with the membership requirements of the Bylaws or who physically or verbally abuse or otherwise harass other members of the Association, members of the Riverton Pointe community, Riverton Pointe employees or staff or visitors or whose behavior is physically destructive to the Club or golf course, may be removed by a majority vote of the Executive Board. A member may resign at any time with a written resignation letter given to the Executive Board or any member thereof in which case the resignation will be effective upon receipt of the letter, but no dues or fees paid prior to the date of the letter will be refunded to the member nor will the member be responsible for any dues or fees after the date of the letter.

BYLAW ACCEPTANCE

These Bylaws will be submitted to the membership by the Captain and will be adopted 30 days after submission unless a majority of the membership votes to reject them, in which case, the Captain will call a Special Meeting at which time the membership, by majority vote, may make such changes as are required to be accepted by the membership.

Accepted by the membership on _____