

Riverton Pointe Men's Golf Association (RPMGA) BY-LAWS

Article 1: Name and Description

The name of the Organization will be **Riverton Pointe Men's Golf Association** (RPMGA). RPMGA is an independent organization of male Riverton Pointe golf members.

Article 2: Purpose, Goals, Objectives

- A. The purpose of RPMGA is to promote the game of golf and foster camaraderie, sportsmanship and adherence to the rules of golf and etiquette among members.
- B. RPMGA's objective is to provide a golfing environment that offers friendly competition and stimulating events and enjoyment for all members regardless of their skills, handicaps or interests.

Article 3: Membership

- A. Membership in RPMGA is open to all male golf members.
- B. All members will have full voting rights, can be Officers in RPMGA and have no restrictions in participating in any RPMGA sponsored event provided they are members in good standing.
- C. All RPMGA members must have and maintain a "member in good standing" status with the RPMGA to be considered an active member.
- D. Members in good standing are members whose dues and other fees, if any, are current.

Article 4: Dues and Meetings

- A. An Annual Meeting shall be held in January of each year. At this meeting, the Captain and Treasurer will report on the "State of the Association". Business to be conducted includes election of Officers for the next year, approval of the dues for the next fiscal year and other matters as brought forth by the membership.
- B. The Fiscal Year will start on January 1 and end on December 31.
- C. Dues approved at the Annual Meeting are due at the end of the first month of the new fiscal year. Members joining through October 31 will pay dues for the full year. Members joining after October 31 will be paid in full for the following fiscal year.

- D. With Board approval, the Captain may call for a Special Meeting of the members at anytime during the year to address items of significant importance to the Association.
- E. Twenty five percent (25%) of the total RPMGA membership will constitute a quorum and any meeting will be considered official if a quorum is present.
- F. Robert's Rules of Order will be the parliamentary authority at all RPMGA meetings.
- G. Any matters voted on at the Board meetings must have a simple majority to be approved. Ties are considered a non-approval.

Article 5: Officers and Responsibilities

- A. The Executive Board of RPMGA will consist of the following Officers, all duly elected or appointed in accordance with Article 6.
 - 1) Captain
 - 2) Vice Captain
 - 3) Secretary/Treasurer
 - 4) Handicap Chairman
 - 5) Member-at-Large
- B. The duties of the Officers are:
 - 1) Captain: The Captain will serve as Chairman of the Board. He will schedule and conduct regular Board meetings. He must lead the Association in meeting its duties and members' expectations. He will be the focal point within the organization for dealing with outside organizations.
 - 2) Vice Captain: The Vice Captain will assist the Captain as needed and perform the duties of the Captain in his absence or if the Captain is unable to complete his term.
 - 3) Secretary/Treasurer: The Secretary/Treasurer will keep minutes of all meetings. He will manage the collection and disbursement of all monies and keep accurate financial and membership records. He will review the Association's finances at Board meetings and review and report them at the annual meeting.
 - 4) Member-at-Large: The Member-at-Large will attend all Executive Board Meetings and serve as liaison between the membership and the Executive Board.
 - 5) Handicap Chairman: The Handicap Chairman is responsible for establishing and maintaining a Handicap System in accordance with USGA requirements.

C. All Officers shall keep good records and pass them on to successor Officers.

Article 6: Elections and Terms of Office

A. The terms of the Executive Officers will be as follows:

- 1) Captain-1 year
- 2) Vice Captain-2 years. One as Vice Captain and the 2nd as Captain
- 3) Secretary/Treasurer-1 year
- 4) Handicap Chairman- 1year (appointed by the Executive Board)
- 5) Member-at-Large - 1 year (appointed by the Executive Board)

B. The election process shall be as follows:

- 1) Not less than 90 days prior to an Annual Meeting, the Executive Board will solicit members who are in good standing and are interested in serving as an Officer of RPMGA.
- 2) Once completed, the Executive Board will prepare a ballot.
- 3) Ballots will be distributed to members at the Annual Meeting. If a member knows in advance that he will not be able to attend the Annual Meeting, he may advise the Captain and receive an absentee ballot. Absentee ballots will be counted as part of the Annual Meeting election process.
- 4) Members in attendance at a meeting will complete their ballot at the meeting and hand them to an Executive Board representative.
- 5) The Executive Board will tally the results and announce the new elected Officers before the meeting is adjourned. In the event of a tie, a second vote will be taken.
- 6) The new Officers will take office on January 1st.

C. Continuity Plan:

- 1) The Vice Captain is elected for a two-year period. The 1st year, he will be the Vice Captain. In his 2nd year on the Board, he will be the Captain thus providing continuity.
- 2) If the Vice Captain can't perform the duties of Captain in the absence of the Captain, a special election will be held to elect a new Captain who will finish the term.
- 3) If the Secretary/Treasurer cannot perform his duties, the Executive Board will appoint a member in good standing to perform those duties until the end of the calendar year.

- D. Term Limits: By design, there will be a new Captain each year. Other than that, there are no limits on the number of times prior officers can hold any position providing they are elected or appointed in accordance with paragraph 6B above.

Article 7: Tournaments and Events

- A. RPMGA will establish and schedule golfing events for RPMGA members that offer a wide variety of formats and games. The Executive Board and the Pro Shop will determine which events will be designated as RPMGA events and which will be designated as Club events. Such determination will establish eligibility for that event.
- B. Members in good standing with an established handicap may play in RPMGA events providing there is an opening in an event and they signed up prior to the cut off time for that event. New members without an established handicap may play using a temporary handicap assigned by the Pro Shop.
- C. Members may invite guests to play in some events as established by the Pro Shop providing they have a current and verifiable USGA handicap and pay appropriate fees.

Article 8: Financial Accountability & Controls

- A. To assure fiscal responsibility, the Vice Captain and a member in good standing selected by the Executive Board will act as auditor. They will conduct an annual review of the books and financial records and present the findings at the board meeting prior to the annual meeting. The Treasurer shall give a report at each Board meeting and to the general membership at the Annual Meeting. The monthly bank statement will be distributed at the board meeting for review with the monthly Treasurer's report.
- B. The Captain or the Vice Captain shall have check signing authority in addition to the Secretary/Treasurer.

Article 9: Amendments to the By-Laws

Any member of the Association may propose an amendment to these By-Laws. It should be submitted to the Captain in writing. The Captain will submit the proposal to the Executive Board. If the Executive Board rejects the amendment, he will notify the member who proposed it in writing that it had been rejected and the reason why. If accepted by the Executive Board, the amendment will be submitted to the Association

membership who shall have thirty (30) days to reject it by a simple majority submitting in writing their rejection of it. Absent a rejection, the amendment will be accepted and included herein.

Article 10: Membership List

The membership list is maintained by the Secretary/Treasurer. Members of the Association may not use the membership list for private solicitations or promotions, nor may they give this information to others to do so.

Article 11: Removal of Members

Members that are not in compliance with the membership requirements of the By-Laws, or who physically or verbally abuse or otherwise harass other members of the Association, members of the Riverton Pointe community, Riverton Pointe employees or staff or visitors, or whose behavior is physically destructive to the Club or golf course, may be removed by a majority vote of the Executive Board. A member may resign at any time with a written resignation letter given to the Executive Board or any member thereof, in which case the resignation will be effective upon receipt of the letter, but no dues or fees paid prior to the date of the letter will be refunded to the member, nor will the member be responsible for any dues or fees after the date of the letter.

Article 12: Robert's Rules Of Order

Robert's Rules of Order will be the parliamentary authority of the Association in all matters not specifically governed by these By-Laws.

By-Law Acceptance

These By-Laws will be submitted to the membership by the Captain and will be adopted thirty (30) days after submission unless a majority of the membership votes to reject them, in which case the Captain will call a Special Meeting at which time the membership, by majority vote, may make such changes as are required to be accepted by the membership.